



Resources and Governance Scrutiny Committee

Date: Tuesday, 16 July 2019

Time: 10.00 am

Venue: Council Antechamber, Level 2, Town Hall Extension

Everyone is welcome to attend this committee meeting.

There will be a private meeting for Members only at 9.30am in Committee Room 6 (Room 2006), 2nd Floor of Town Hall Extension

Access to the Council Antechamber

Public access to the Council Antechamber is on Level 2 of the Town Hall Extension, using the lift or stairs in the lobby of the Mount Street entrance to the Extension. That lobby can also be reached from the St. Peter's Square entrance and from Library Walk. **There is no public access from the Lloyd Street entrances of the Extension.**

Filming and broadcast of the meeting

Meetings of the Resources and Governance Scrutiny Committee are 'webcast'. These meetings are filmed and broadcast live on the Internet. If you attend this meeting you should be aware that you might be filmed and included in that transmission.

Membership of the Resources and Governance Scrutiny Committee

Councillors - Russell (Chair), Ahmed Ali, Andrews, Battle, Clay, Davies, Lanchbury, Moore, O'Neil, B Priest, A Simcock, Stanton and Wheeler

Agenda

1. Urgent Business

To consider any items which the Chair has agreed to have submitted as urgent.

2. Appeals

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

3. Interests

To allow Members an opportunity to [a] declare any personal, prejudicial or disclosable pecuniary interests they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; [c] the existence and nature of party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that at the start of the item under consideration. If Members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.

4. Minutes

To approve as a correct record the minutes of the meeting held on 18 June 2019.

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5. Revenue Budget Monitoring

Report to follow

6. In year budget position and delivery of savings and investment proposals

Report to follow

7. Income Generation

Report to follow

8. Delivering the Our Manchester Strategy

Report of the Executive Member for Finance and Human Resources

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This reports provide an overview of work undertaken and progress towards the delivery of the Council's priorities as set out in the Our Manchester Strategy for those areas within the portfolio of the Executive Member for Finance and Human Resources

9. Overview Report

Report of the Governance and Scrutiny Support Unit attached

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This report provides the Committee with details of key decisions

that fall within the Committee's remit and an update on actions resulting from the Committee's recommendations. The report also includes the Committee's work programme, which the Committee is asked to amend as appropriate and agree.

Information about the Committee

Scrutiny Committees represent the interests of local people about important issues that affect them. They look at how the decisions, policies and services of the Council and other key public agencies impact on the city and its residents. Scrutiny Committees do not take decisions but can make recommendations to decision-makers about how they are delivering the Manchester Strategy, an agreed vision for a better Manchester that is shared by public agencies across the city.

The Resources and Governance Scrutiny Committee areas of interest include finances, Council buildings, staffing, corporate and partnership governance as well as Council tax and benefits administration. .

The Council wants to consult people as fully as possible before making decisions that affect them. Members of the public do not have a right to speak at meetings but may do so if invited by the Chair. If you have a special interest in an item on the agenda and want to speak, tell the Committee Officer, who will pass on your request to the Chair. Groups of people will usually be asked to nominate a spokesperson. The Council wants its meetings to be as open as possible but occasionally there will be some confidential business. Brief reasons for confidentiality will be shown on the agenda sheet.

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Agenda, reports and minutes of all Council Committees can be found on the Council's website www.manchester.gov.uk.

Smoking is not allowed in Council buildings.

Joanne Roney OBE
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Further Information

For help, advice and information about this meeting please contact the Committee Officer:

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This agenda was issued on **Monday, 8 July 2019** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 3, Town Hall Extension (Mount Street Elevation), Manchester M60 2LA

Resources and Governance Scrutiny Committee

Minutes of the meeting held on Tuesday, 18 June 2019

Present:

Councillor Russell (Chair) – in the Chair

Councillors Andrews, Clay, Davies, Lanchbury, Moore, O'Neil, B Priest, A Simcock, Stanton and Wheeler

Also present:

Councillor Leese, Leader

Councillor Ollerhead, Executive Member for Finance and Human Resources

Councillor Stogia, Executive Member for Environment, Planning and Transport

Apologies: Councillor Ahmed Ali and Battle

RGSC/19/23 Minutes

Decision

To approve the minutes of the meeting held on the 7 March 2019 as a correct record.

RGSC/19/24 Minutes of the HR Sub Group

Decision

To note the minutes of the meeting held on the 21 February 2019 as a correct record.

RGSC/19/25 Minutes of the Ethical Procurement Sub Group

Decision

To note the minutes of the meeting held on the 21 February 2019 as a correct record.

RGSC/19/26 Strategic Acquisition in the Northern Gateway (Part A)

The Committee considered a report of the Strategic Director (Development), which summarised the context and benefits associated with the provision of a commercial loan facility to Far East Consortium International Limited (FEC) to support strategic land acquisition as part of the Northern Gateway programme.

The main points and themes within the report included:-

- The Council had entered into a Joint Venture (JV) with FEC in April 2017 for the comprehensive redevelopment of the Northern Gateway for housing and ancillary development;
- The Executive had previously approved the Strategic Regeneration Framework for the Northern Gateway, which outlined the opportunity to deliver up to 15,000 new homes over a 15 - 20 year period;

- The JV had been preparing an infrastructure strategy with a specific emphasis on unlocking development sites over an initial five year period;
- There were some areas within the Northern Gateway area, most notably within the Phase 1 development area, where the JV partners would be seeking to make strategic land acquisitions to facilitate comprehensive development activity;
- Given the potential upfront costs associated with acquiring sites for future development, the parties had explored opportunities for a co-investment arrangement;
- The benefits that could be derived from co-investment in land assembly via a fully recoverable commercial loan (set at a rate of interest acceptable to both parties);
- The loan would be expected to be provided on a maximum loan-to-value rate of 50% with the Council having first charge on the land in order to protect its position and with a parent company guarantee provided by FEC; and
- The loan approach had the potential to facilitate delivery of the same, if not a greater quantity of new homes, at considerably lower risk, than if the Council were to acquire the land directly

The report was also to be considered by the Executive at its meeting on 26 June 2019.

Some of the key points that arose from the Committees discussions were: -

- Why was the Council proposing to lend money to FEC in order to purchase the land as opposed to the Council purchasing the land itself and using the it as a form of revenue stream until such a time that it was subject to a planning application/development;
- What steps had been or would be taken to ensure the Council still had some control over the use of the land;
- What additional capital outlay activities would FEC be delivering as a result of this co-investment proposal; and
- Would it not be more pertinent to await for the completion of the Strategic Business Plan before the decision to provide a loan to FEC was taken.

The Leader advised that as part of the partnership arrangement between the Council and FEC, both bodies were required to be co-investors within the Northern Gateway. If the Council were to buy the land, there would still be a requirement for land assembly and land reclamation in order to deliver the proposed development. By entering into a loan agreement with FEC, the Council was ensuring it would be able to deliver the same, if not more, new housing at a considerably lower risk than if it was to purchase the land itself.

The Committee was advised that FEC were already committed to putting a larger investment into the site when compared to the Council's investment. The major control that the Council would have in ensuring the appropriate use of the land was that the Strategic Business Plan, would need Council approval before it could be implemented.

In terms of additional capital outlay activities would FEC be delivering as a result of this co-investment proposal, the Strategic Director (Development) referred to investment that FEC had already made in acquiring land for development across the city centre.

Decision

The Committee:-

- (1) notes the proposed approach to facilitating strategic land acquisitions within the Northern Gateway SRF area; and
- (2) notes the proposals to provide a term loan facility to Far East Consortium as set out at minute RGSC/xx/xx.

RGSC/19/27 Call In: Extension to the Joint Venture Agreement with NCP for the Management and Maintenance of NCP and MCC car parks

The Committee considered a call in of the decision taken by the Chief Executive, relating to the decision to enter into an agreement with NCP to extend the existing Joint Venture (JV) arrangements with the company, which was due to end in June 2019, for an 18 month period (with the ability to further extend the agreement for a further six months on a rolling basis if necessary) for the management and maintenance of those car parks listed in the JV, pending completion of the review of the future strategy for surface and multi-storey car parks.

The Call In had been proposed by Councillor Wheeler and supported by Councillors Douglas, Jeavons, Johns and Lyons. Councillor Wheeler outlined to the Committee the reasons as to why he had called the decision in and the concerns he had, which centred around:-

- a lack of information being received in a timely manner in relation to the revenue raise by the JV and its governance structure;
- the security of the sites given specific issues of criminality reported;
- why the agreement had not been renegotiated sooner given it was a twenty year agreement; and
- as the JV covered sites of particular strategic and local interest for city centre councillors, it was not appropriate to tie these sites up for a further 18-24 months at a time of rapid change for the city without proper analysis.

The Leader responded to the concerns raised by Councillor Wheeler. In doing so he advised that the financial information that had previously been requested had not been provided as this was not available at the time the original request had been made (January 2019). He expressed disappointment that there had been little attempt to contact Executive Members for any information in connection to the decision but also acknowledged that in retrospect, it would have been appropriate for City Centre Ward Councillors to have been made aware of the intended decision in advance of it being taken. He and the Executive Members for Highways, Planning and Transport advised that the decision had not been taken sooner in order to allow for a strategic review of the parking offer for the city centre. The Leader also advised

that if this decision was not made within the next eight days, the existing contract would expire, which was a situation that the Council could not afford to let happen.

An assurance was sought that at the appropriate point in the future when the contract would be subject to re-tender, there would be a focus on increasing the profitability of these sites, to which the Leader agreed. The Leader also said that the City Centre Councillors would be given more information as the process developed and Councillor Wheeler said that he looked forward to a productive working relationship going forward.

After all questions were asked, the Chair invited Councillor Wheeler and the Leader to add anything further to their presentations. No further information was added from either party.

Decision

The Committee agreed not to refer back the original decision taken by the Chief Executive.

RGSC/19/28 Review of the Council's Capital Outturn position 2018/19 and Revised Capital Programme for 2019/20

The Committee considered a report of the City Treasurer (Deputy Chief Executive), which informed Members of the outturn of capital expenditure and financing for 2018/19, the major variances between the 2018/19 outturn and the previous Capital Programme monitoring report submitted in February 2019 and the commitments to be carried over into the five-year Capital Programme 2019/20 to 2023/24.

The Deputy City Treasurer referred to the main points and themes within the report, which included:-

- The final spend position for the Manchester City Council Capital Programme in 2018/19 was £361.6m compared to a revised budget of £400.0m;
- The outturn for the 2018/19 Programme on behalf of Greater Manchester was £91.2m compared to a revised budget of £95.8m;
- There was a capital programme variance of -£43.0m between the budget and the outturn position.
- The variations by service area;
- The funding arrangements for the 2018/19 Capital Programme;
- The proposed capital programme budget re-phasing to reflect the planned delivery of projects in 2019/20 to 2023/24 and the cumulative impact of these adjustments; and
- Risks to future forecasts.

The report was also to be considered by the Executive at its meeting on 26 June 2019.

Some of the key points that arose from the Committees discussions were:-

- Confirmation was sought that that cycleways, including the Manchester to Chorlton cycleway were being scrutinised appropriately;
- Clarification was sought as to whether variances in the Capital Programme were being measured against the original agreed budget or the revised budget position; and
- It was suggested that the variance in spend within the Parks programme should be scrutinised alongside the Parks Strategy by the Communities and Equalities Scrutiny Committee, especially given that Parks now appeared to anticipate that it would not be likely to be able to successfully apply for £8m of grant funding that had previously formed part of the capital strategy, as the application criteria have changed in the intervening period.

The Executive Member for Highways, Planning and Transport assured the Committee that the Council's Neighbourhoods and Environment Scrutiny Committee had previously scrutinised cycleways, including the Manchester to Chorlton cycleway and would continue to do so as part of its work programme for the current municipal year.

The Deputy City Treasurer advised that the variances in the Capital programme were measured against the revised budget position. The Executive Member for Finance and Human Resources advised that for future reports, the variance would be measured against both the original budget position and revised budget position for greater transparency. The City Treasurer reminded the Committee that unlike the revenue budget, the capital budget process was designed to be more fluid in order for greater flexibility and the need for appropriate adjustments.

Decision

The Committee:-

- (1) Notes the report and recommendations asked of the Executive;
- (2) Recommends that all future reports to the Committee containing information on spend against budget of any kind, shows the variance against both the original and revised budget;
- (3) Recommends to Executive that in its future reports, it requests that variance figures are measured against agreed original budgets as well as the revised budget position for greater transparency;
- (4) Recommends to Communities and Equalities Scrutiny Committee that as part of its scrutiny of the Council's Parks Strategy, it also looks at the variance in spend within the Parks programme and the loss of the potential grant income that was anticipated.

RGSC/19/29 Update on Capital Projects

The Committee considered a report, which provided an update on the progress of four capital projects against the agreed costs, specifically The Factory, Manchester College, Central Retail Park and Life Sciences Development.

Officers referred to the main points and themes with the report which included:-

- The original agreed budgets for the four major projects, including how and where the funding would be sourced from;
- Any increases that had been made to the original budgets and the reasons for these increases;
- The current status of each project including spend to date and forecasted spend for 2019/20;
- Details of any legal agreements that were now in place in connection to each project; and
- Details of work packages that had been awarded to date in line with the agreed programmes.

Some of the key points that arose from the Committees discussions were:-

- The Manchester College project had commenced sooner than anticipated and a consequence of this would be the closure of the College's campus in Ardwick, as such an clarification was sought as to what would happen to this site and associated buildings;
- An assurance was sought that control of the budget in relation to the Factory project was now in hand and it was not anticipated that there would be any further increases
- A request was made that any future consultation on Central Retail Park would be wide and inclusive; and
- Clarification was sought as to whether it was anticipated that the Council would be required to provide the £10m grant funding should BEIS not provide grant funding for industrial research and development.

The Strategic Director (Development) advised that he had met with the Director of Education to discuss the future of the College's Ardwick campus in order to ensure appropriate plans were in place and developed in consultation with ward councillors.

The Director of Capital Programmes gave an assurance that the Factory project was keeping within the agreed financial model. There had been delay with the commencement of the project, however there was mitigation plans in place in order to ensure completion within the agreed 132 week construction programme.

The Strategic Director (Development) commented that any plans in connection to Central Retail Park would require endorsement by the Executive before consultation.

The City Treasurer advised that the Council was not anticipating receiving any grant funding from the Government in relation to the Life Sciences Development and as a consequence would likely have to borrow the £10m to ensure the delivery of the project.

Decision

The Committee notes the report.

RGSC/19/30 Update on Highways Maintenance Capital projects

The Committee considered a report of the Director of Operations (Highways), which provided a progress update on capital projects within Highways Maintenance, against the agreed costs.

The Director of Operations (Highways) referred to the main points and themes within the report which included:-

- A £100m, 5 year highways capital investment programme is currently underway, which would primarily be spent on improving the condition of Manchester's roads, footways and drainage, as well as supporting the maintenance of the bridge network;
- The budget for the highway maintenance element of the investment was £80m although there had been some additional grants that have increased the available spend to £80.5m;
- The spend to the end of March 2019 was £28.229m leaving approximately £52.3m available to spend;
- The reasons for the difference between budget and spend in year for years 1 and 2;
- Details of the various maintenance schemes undertaken in years 1 and 2;
- Year 3 (2019/20) programmes had all been agreed and work had commenced. The proposed year 4 and 5 resurfacing programmes had been drafted and would be shared with Members. These proposals would be subject to re-assessment at the end of the year, looking at new condition data, available budgets and liaison with other work programmes, with some schemes potentially added or removed dependent on assessed priorities; and
- The quality of the work had been good with a failure rate for microasphalt as low as 0.17% which was better than the industry standards. For those areas that had failed, contractors had made good any defects at no additional cost to the Council.

Some of the key points that arose from the Committees discussions were:-

- Was the budget spend figures detailed in the report based against the original agreed budget position or a revised budget position;
- Was the Council getting value for money from its highways maintenance investment programme;
- What steps were taken to ensure work undertaken by contractors was of the required standard and what actions could the Council take if a contractors work fell below the required standard;
- As the original £100m investment was an "invest to save" initiative, had any calculations been undertaken to identify the savings the programme was achieving or would achieve; and
- What action was being done to address the problems that had been experienced with the former contractor of the Regent Road improvement works to ensure similar didn't happen elsewhere.

The Director of Operations (Highways) advised that the budget spend figures were based against the revised budget position and noted that as per the Committees

earlier discussion, future reports would contain the agreed original budgets as well as the revised budget position for greater transparency. He also provided an explanation for the slippage of spend in previous years and assurance was given that this was now being brought back in line.

In terms of value for money, it was reported that the Council was now getting significant social value returns from its highways contracts and Officers will be testing value for money through the reprocurement of all frameworks for the final two years of the maintenance programme.

The Director of Operations (Highways) confirmed that the Council did inspect all works that were undertaken and this was done jointly with the contractor. Contractors received 95% of the cost of the works undertaken upon completion and the remaining 5% was only paid at the end of a two year maintenance inspection period, subject to no deterioration in the works that had been carried out. He also reported that his staff were aware of the defect levels provided by different contractors. He was unable to give the Committee an assurance as to precisely how this was fed into the retendering process but asserted that it was. It was noted however that the main incentive for contractors to deliver high quality works, was the ability for them to be able to re-tender for future works, as opposed to the 5% retention payment.

In relation to “invest to save” calculations, it was reported that it would be 1 years 4 and 5 of the programme were the benefits of the investment into highways maintenance would come to fruition and that this would be reported to the Neighbourhood and Environment Scrutiny Committee.

The City Treasurer informed the Committee that the issue with the former contractor for the regent Road improvement works would be being considered at a future meeting of either the Council’s Audit Committee or Neighbourhood and Environment Scrutiny Committee

Decision

The Committee:-

- (1) Notes the report;
- (2) Requests that the Director of Operations provides the Committee with information as to whether the seven contractors have Trade Union recognition; and
- (3) Requests that Committee Members are informed when a report on the former contractor for the regent Road improvement works is taken to either the Audit or Neighbourhood and Environment Scrutiny Committee

RGSC/19/31 Living Wage Accreditation

The Committee considered a report of the City Treasurer (Deputy Chief Executive), which summarised the recent work that has been completed to prepare the Council for potential Living Wage accreditation and set out the implications of accreditation in

relation to workforce and budgets, procurement and commissioning and communications.

The Committee sought clarification on the timescale in applying for accreditation with Living Wage Foundation and receiving accreditation. The Deputy City Treasurer advised that subject to Council support, an application would be submitted after the 10 July 2019 and once submitted an indicative result would be expected within approximately 10 days.

The report was also to be considered by the Executive at its meeting on 26 June 2019.

Decision

The Committee unanimously endorse the proposal for the Council to apply for accreditation as a living wage employer with the Living Wage Foundation and thanks all of those involved for their work on this project.

RGSC/19/32 Re-establishment of the Human Resources Sub Group

The Committee considered a report of the Governance and Scrutiny Support Unit that provided Members with the current terms of reference and work programme of the Human Resources Sub Group. The Committee was invited to re-establish the group and agree the membership, terms of reference and work programme.

Decision

The Committee:-

- (1) agrees the Terms of Reference of the Sub Group;
- (2) notes the work programme for its first meeting on 31 July 2019;
- (3) agrees that the membership of the Sub Group for 2019/20 be Councillors Andrews, Clay, Rowles, Russell and Stanton (subject to any Member who is not a member of the Resources and Governance Scrutiny Committee confirming that they wish to remain a member of the Sub Group); and
- (4) agrees that Councillor Russell is appointed as Chair of the Subgroup.

RGSC/19/33 Re-establishment of the Ethical Procurement and Contract Management Sub Group

The Committee considered a report of the Governance and Scrutiny Support Unit that provided Members with the current terms of reference and work programme of the Ethical Procurement and Contract Management Sub Group. The Committee was invited to re-establish the group and agree the membership, terms of reference and work programme.

Decision

The Committee:-

- (1) agrees the Terms of Reference of the Sub Group;
- (2) notes the Sub Group's work programme for its first meeting on 31 July 2019;
- (3) agrees that the membership of the Sub Group for 2019/20 be Councillors Ahmed Ali, Clay, Lanchbury, Reid, Russell, Shilton-Godwin, Watson and Wheeler (subject to any Member who is not a member of the Resources and Governance Scrutiny Committee confirming that they wish to remain a member of the Sub Group);
- (4) agrees that Councillor Russell is appointed as Chair of the Subgroup; and
- (5) agrees that the other Scrutiny Chairs are no longer formally appointed to the Sub Group but have standing invites for future meetings.

RGSC/19/34 Overview Report

The report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

Decision

The Committee notes the report and approves the work programme.

RGSC/19/35 Exclusion of Press and Public

A motion was moved and seconded that the public be excluded during consideration of the next items of business.

Decision

To exclude the public during consideration of the following items which involved consideration of exempt information relating to the financial or business affairs of particular persons and public interest in maintaining the exemption outweighs the public interest in disclosing the information

RGSC/19/36 Strategic Acquisition in the Northern Gateway (Part B)

The Committee considered a report of the Strategic Director (Development), which set out the draft Heads of Terms for a commercial loan between the Council and the Far East Consortium (FEC) to support strategic land acquisitions in the Northern Gateway SRF area as part of the Joint Venture programme.

The Strategic Director (Development) referred to the main points and themes within the report and answered questions from the Committee.

The report was also to be considered by the Executive at its meeting on 26 June 2019.

Decision

The Committee:-

- (1) Notes the following recommendations to the Executive as set out in the report, but in doing so, requests that the Executive first gives due consideration to purchasing the land itself as opposed to entering into a fully recoverable commercial loan arrangement with FEC:-

That the Executive:-

- (1) Notes the proposed contractual and commercial arrangements between the Council and the Far East Consortium (FEC), which are set out in the draft Heads of Terms in respect of a commercial loan to support strategic land acquisitions in the Northern Gateway SRF area as part of the Joint Venture programme;
- (2) Approves the proposed loan to FEC, the details of which are set out in the draft Heads of Terms;
- (3) Authorise the City Solicitor, Deputy Chief Executive and City Treasurer and Strategic Director – Development, in consultation with the Executive Member for Finance and Human Resources to conclude the details of the contractual and commercial negotiations in respect of the proposed loan and associated ancillary arrangements as set out in this report;
- (4) Authorise the City Solicitor to enter into and complete all documents or agreements necessary to give effect to the proposed loan and associated ancillary arrangements the details of which are set out in this report; and
- (5) Recommends that the Council approve the funding of the loan from the capital programme budget.

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**Manchester City Council
Report for Information**

Report to: Economy Scrutiny Committee – 16 July 2019
Subject: Delivering the Our Manchester Strategy
Report of: Executive Member for Finance and Human Resources

Summary

This report provides an overview of work undertaken and progress towards the delivery of the Council's priorities as set out in the Our Manchester Strategy for those areas within the portfolio of the Executive Member for Finance and Human Resources

Recommendations

The Committee is asked to note and comment on the report.

Contact:

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1. Introduction

- 1.1 The Our Manchester Strategy was formally adopted by the Council in January 2016 and sets the ambitions for the city for the next ten years, to 2025, for Manchester to be:
- Thriving – creating great jobs and healthy businesses
 - Filled with talent – both home-grown talent and attracting the best in the world
 - Fair – with equal chances for all to unlock their potential
 - A great place to live – with lots of things to do
 - Buzzing with connections – including world-class transport and broadband
- 1.2 Executive Members are collectively and individually responsible for supporting the delivery of the Our Manchester Strategy and for providing political oversight and direction to officers for the better outcomes for Manchester residents. In May, the Executive published its collective political priorities in the Labour Party's Our Manchester Manifesto. Individual Executive Members, all of which are aligned to the Our Manchester Strategy have aligned their priorities to the manifesto.
- 1.3 This report sets out how I, as the Executive Member for Finance and Human Resources, aim to update Committee on work since my last report and inform the Committee of my priorities over the next 12 months. This is the first of a twice yearly report to this Committee this Municipal Year, with reports being submitted to Scrutiny Committees at their July and January (2020) meeting.

2. Executive Member for Finance and Human Resources

- 2.1 As the Executive Member for Finance and Human Resources, I have responsibility for the Council's Finances, Budget, Council Tax & Benefits, Resource Procurement, Performance, ICT, Capital, Capital Programmes, Social Value and Digital Transformation.
- 2.2 In addition to being the lead portfolio holder in the above areas, I also sit on the board on some of the Council's other major projects. Such as:
- Town Hall Transformation (OTH board)
 - The Factory
 - MCDA (Manchester Creative Digital Assets)
 - MHCC Finance Board
- 2.3 In line with the 2019 Manifesto and the Our Manchester Strategy, I will be responsible for delivering the above with an emphasis on the following priorities:
- Delivering the Final year of the budget settlement focusing on Our Manchester Objectives;

- Social value and best value for money;
- Ensuring we protect Manchester Residents against the cuts; and
- Supporting HR deliver the objectives of Our People Strategy.

3. Objectives over the Next 12 Months

Budget

- 3.1 In March 2017 the Council set its three year budget based around the Central Government allocation which removed a further £35m from Council resources over this period. This is in addition to the previous round of cuts which started in 2010 with the coalition government. In total over the last 8 years the council has lost c£350m in real terms. With a growing population and a national shortfall in local government resource, including Health and Social Care, this has put pressure on the Council's budget.
- 3.2 If we are to deliver the Manifesto it is imperative that we ensure the 3 year budget plan is delivered. The Manifesto is ambitious but more importantly it reflects the priorities Manchester residents have asked of us.
- 3.3 I reported to committee 12 months ago a projected overspend in the budget of £13.7m. However, in June the Audit Committee and Executive received the Revenue Outturn Report that reported an overspend of £293k. Whilst this was a huge improvement, there is still significant budget overspends in Children's Services (£7.022m overspend), Adult Services (£3.225M overspend) and Homelessness/welfare reforms (£1.068m overspend).
- 3.4 Whilst work is underway to ensure this year's budget is balanced, budget pressures on those Directorates mentioned still remain, mainly due to demand for services remaining high and complex. Unfortunately, looking forward to next year's budget also remains complex due to government stagnation over Brexit. It will be later on in the year before we know any information on the Spending Review, Fair Funding Review and the Business Rates Retention review meaning setting the Medium Term Financial Plan (MTFP) and budget for future years is becoming increasingly more difficult.

I will be leading the work with the City Treasurer and other members of the Executive to plan as effectively as possible for a budget for 2020/21 and the following years.

Social Value and Ethical Procurement

- 3.5 Manchester has one of, if not the best Social Value (SV) and Ethical Procurement policy in the country, with a SV procurement weighting of 20% alongside that of cost and quality. This is the highest of all authorities. Over the last 12 months I have driven our SV agenda putting this at the forefront of everything the Council does.

- 3.6 In my last OMS update report to Committee, I said I was aiming to drive forward our ambition to become Living Wage accredited. Since then we have worked with the Living Wage Foundation and last month Executive approved an application for accreditation. In addition to this over the last 12 months we have also worked with Trade Unions and others to strengthen our ethical procurement policy signing up to The Co-Operative Party Charter Against Modern Slavery, Unite Construction Charter and the Unite Charter on Ethical Employment in the Voluntary and Community Sector.
- 3.7 Whilst communication around SV and our achievements is still not as robust as it should be, we have over the last 12 months had some success, mainly from the SV annual conference and the takeover day. Case studies have proven to be the most successful, and moving forward it is how we capture these throughout the management of a contract.
- 3.8 One of the weaker aspects of the Council's procurement is contract monitoring/management. This is typical of almost all of the public sector, however, this is something that is a Council priority and over the next 12 months my focus will be on how we can make improvements to this.

Ensuring we stand up for Manchester Citizens

- 3.8 Since the Lib-Dem Tory Coalition in 2010 central Government have made poor people poorer, and put those most in need of support at risk. The 2017 Budget consultation made it clear that residents of the city wanted the Council to prioritise how we look after certain groups in our city, and in the Our Manchester approach the 2018 Labour Party Manifesto reflected this. We are all responsible for delivering this vision, however, as previously mentioned, certain manifesto priorities fall within the relevant portfolio holders brief.
- 3.9 The main role in the Manifesto for the Executive Member for Finance and HR is supporting other executives to deliver their priorities. However, one of the areas I have responsibility for is Revenue and Benefits. My focus in this area will be looking at how we mitigate against the issues arising from the failed Universal Credit (UC) roll out. Whilst we cannot mitigate against the full impact of the welfare reforms I am looking at how we use our resources to target additional support where it is most needed. Committee will remember that last year as part of the budget we set, I introduced a new Empty Property tax, which will bring properties back into use but the revenue raised will be ring fenced for those who need support under the failed UC system. This is its first year and how successful this pilot is will be known later in the year.

Supporting HR deliver the objectives of Our People Strategy

- 3.10 As Committee is aware last year the Director of HROD moved on to become the Deputy Chief Executive at Bury Council. This post has now been filled by the Interim Director of HROD, Helen Grantham.
- 3.11 Whilst there are a number of priorities for HR, my immediate focus will be recruiting for the vacancy of this post, this we hope should be completed by the end of August.
- 3.12 Since the last report to Committee, the results from the BeHeard Survey have been analysed and whilst overall staff satisfaction is up, there still remains some concerns. As reported at the HR Sub Group these are being addressed through a number of staff engagements and conversations. Over the next 12 months I will be working with the Chief Executive, Deputy Chief Executive and the new Director of HR to address some of these concerns. Alongside this the Council is currently looking at the diversity of the workforce.
- 3.13 Since the start of austerity, Council employees have continued to support the city and residents with a reduced workforce and much less resource, so over the next 12 months I will continue to look at how we can support our staff and improve the offer to work here at the Council.
- 3.14 One of these initiatives will be launched in August, which is a new Credit Union product for Council staff that is an alternative to payday loans. The difference in charges is significant if staff are currently using some of the private payday loan companies. Although this is due to be launched across the rest of the Council later in August, a soft launch with a group of staff in Revenues and Benefits, the Shared Service Centre, the Customer Service organisation and Parking will take place first. The loans will be accessed via the online Portal.
- 3.15 The Council has a great staff wellbeing offer and access to support, and has just extended our contract with Health Assured which staff have found useful. We must continue enhancing our staff wellbeing offer to help improve attendance and drive down absence.
- 3.16 Staff attendance will also remain a focus and along with a completion of return to works.
- 3.17 Last year the Council had a huge success in its apprenticeships, exceeding all of the Councils targets with the exception of our schools. We are hoping to build on this and find how we can ensure schools to do more around this.

4. Conclusion

- 4.1 The report has detailed some of the activities I have undertaken in the last 12 months, but whilst not an exhaustive list it also sets out some of the priorities I will

be undertaking over the coming 12 months. The ultimate priority is unequivocally ensuring that we get the best deal for Manchester residents and allow them to partake in the city's success.

**Manchester City Council
Report for Information**

Report to: Resources and Governance Scrutiny Committee - 16 July 2019
Subject: Overview Report
Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work programme
- Items for information

Recommendation

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

Contact Officer:

Name: Mike Williamson
Position: Team Leader- Scrutiny Support
Telephone: 0161 234 3071
E-mail: m.williamson@manchester.gov.uk

Wards Affected: All

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
7 March 2019	RGSC/19/20 Our Manchester - financial impact on decision making and business planning	To recommend that analysis of the development and empowerment of those front line staff who regularly engage with residents, across a range of services is undertaken.	A response to this recommendation will be provided to Committee Members in due course	

18 June 2019	RGSC/19/30 Update on Highways Maintenance Capital projects	<p>To request that the Director of Operations (Highways) provides the Committee with information as to whether the seven contractors have Trade Union recognition</p> <p>To request that Committee Members are informed when a report on the former contractor for the Regent Road improvement works is taken to either the Audit or Neighbourhood and Environment Scrutiny Committee</p>	<p>A response to this recommendation will be provided to Committee Members in due course</p> <p>A response to this recommendation will be provided to Committee Members in due course</p>	<p>Steve Robinson</p> <p>Carol Culley</p>
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2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **1 July 2019**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Chief Executive

Corporate Core					
Subject/Decision	Decision Maker	Decision Due Date	Consultation	Background Documents	Officer Contact
<p>National Taekwondo Centre 2018/10/19A</p> <p>Enter into a 39 year lease with Sport Taekwondo UK Ltd for areas within the</p>	Chief Executive	Not before 1st Nov 2018		Briefing Note and Heads of Terms	Richard Cohen r.cohen@manchester.gov.uk

building.					
<p>Liquid Logic 2018/01/08A</p> <p>The approval of additional capital spend for the purpose of completing the implementation of the new social care system.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Feb 2019			Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk
<p>CCTV Code of Practice 2018/12/18C</p> <p>To approve the updated Manchester City Council CCTV Code of Practice.</p>	Executive	13 Feb 2019		Report to the Executive	Fiona Ledden, City Solicitor fiona.ledden@manchester.gov.uk
<p>TC993 - Manchester Active Membership Scheme and Integration Hub 2019/02/01D</p> <p>Introduce a new city-wide membership reporting ICT solution (MCRactive).</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Jun 2019		Report and Recommendation	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk
<p>TC821 - Framework for the supply of Desktop Hardware 2019/03/01A</p> <p>The Council is looking for a supplier not only for the supply of desktop hardware and peripherals but to also support in the development</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Apr 2019		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov.uk

and deployment of the ongoing end user device strategy.					
<p>Collyhurst Regeneration Ref: 15/005</p> <p>The approval of capital expenditure for land and buildings in Collyhurst.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Business Case	Eddie Smith, Strategic Director (Development) e.smith@manchester.gov.uk
<p>Depots Programme Ref: 15/007</p> <p>The approval of capital expenditure on the council's depots.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Business Case	Richard Munns r.munns@manchester.gov.uk
<p>Leisure Services - External Ref: 2016/02/01C</p> <p>The approval of capital expenditure on external Leisure Services land and buildings.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Business Case	Lee Preston l.preston2@manchester.gov.uk
<p>Capital Investment in schools Ref: 2016/02/01D</p> <p>The approval of capital expenditure in relation to the creation of school places through new builds or expansions.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Business Case	Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk

<p>Carbon Reduction Programme Ref:2017/06/30C</p> <p>The Approval of Capital Spend in order to achieve a reduction in carbon emissions.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Business Case</p>	<p>Richard Munns r.munns@manchester.gov.uk</p>
<p>Estates Transformation Ref:2017/06/30D</p> <p>The approval of capital spend to ensure that the operational estate is fit for purpose.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Business Case</p>	<p>Richard Munns r.munns@manchester.gov.uk</p>
<p>House and Institute of Sport 2018/10/17A</p> <p>To undertake feasibility works around the National Squash Centre and Athletics Arena in advance of development of MMU – Institute of Sport and Council’s House of Sport. Feasibility works £1.5m (Council contribution £450k, MMU £1.05m).</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Business Case</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>

<p>Silver Offices Refurbishment (located at One Central Park) Ref: 2017/07/18B</p> <p>Capital expenditure approval for the cost of refurbishment works at part of the facility.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Reports to the Executive and Full Council dated 28 June 2017</p>	<p>Ken Richards k.richards@manchester.gov.uk</p>
<p>Civic Quarter Heat Network 2019/02/20D</p> <p>The approval of capital expenditure in relation to the creation of low carbon Energy Centre.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 20th Mar 2019</p>		<p>Business Case</p>	<p>Eddie Smith, Strategic Director (Development) e.smith@manchester.gov.uk</p>
<p>TC969 - Provision of LAN AND WLAN 2019/03/01E</p> <p>MCC requires a delivery partner to refresh the hardware in the Comms Rooms and to design, test and implement a fit for purpose Software Defined LAN and Wifi.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st May 2019</p>		<p>Report and Recommendation</p>	<p>Andrew Blore a.blore@manchester.gov.uk</p>
<p>TC986 - SAP SUPPORT AND MAINTENANCE 2019/03/01F</p> <p>To provide support to the SAP team in order to</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st May 2019</p>		<p>Report and Recommendation</p>	<p>Mike Worsley mike.worsley@manchester.gov.uk</p>

resolve incidents.					
<p>Provision of Telephony / Unified Communications 2019/03/01G</p> <p>To seek approval to award a contract to a single supplier for the provision of Telephony / Unified Communications across the Council.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Confidential Contract Report with Recommendations	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk
<p>Wide Area Network provision 2019/03/01L</p> <p>To appoint a supplier to provide our Wide Area Network Solution.</p>	City Treasurer (Deputy Chief Executive)	Not before 29th Mar 2019		Report and Recommendation.	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk
<p>Heron House 2019/03/01P</p> <p>Disposal by Leasehold of office accommodation at Heron House.</p>	Chief Executive	Not before 1st Apr 2019		Briefing Note and Heads of Terms	Richard Cohen r.cohen@manchester.gov.uk
<p>Metroshuttle Funding 2019/03/12A</p> <p>To finalise and agree the terms for a new funding agreement with Transport for Greater Manchester for the City Council funding contribution towards the</p>	City Treasurer (Deputy Chief Executive), City Solicitor	Not before 12th Apr 2019		Funding agreement and Executive Report.	Paul Hindle p.hindle@manchester.gov.uk

Metroshuttle costs.					
<p>Manchester Active Annual Contract Renewal 2020 2019/04/02B</p> <p>To consider the renewal of the contract for the delivery of the Manchester Sport and Leisure Strategy.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Jan 2020		Contract report and performance report for the 2019/20 annual contract.	Rebecca Livesey r.livesey@mcractive.com
<p>TC447 - Contract for a Bill Payment Service via Post Office Counters (and other Outlets) 2019/04/12B</p> <p>To appoint a supplier to provide a Bill Payment Service via Post Office Counters (and other Outlets).</p>	Deputy Chief Executive, City Treasurer (Deputy Chief Executive)	Not before 12th May 2019		Report and Recommendation	Julie Price j.price2@manchester.gov.uk,
<p>TC1013 - A Facilities Management Service for Manchester Creative Digital Assets Ltd (MCDA) 2019/04/16A</p> <p>MCDA are seeking an innovative and customer-facing Facility Management organisation to provide Facilities Management services on behalf of MCDA</p>	City Treasurer (Deputy Chief Executive)	Not before 16th May 2019		Report and Recommendation	Leon Phillip, Contract and Commissioning Manager l.phillip@manchester.gov.uk

<p>at the following Manchester City Council owned sites:</p> <ul style="list-style-type: none"> ● The Sharp Project ● Space Studios Manchester & ● One Central Park 					
<p>To report on changes to the Council's Allocations Scheme. 2019/04/25D</p> <p>To agree the changes to the Allocations Scheme.</p>	Executive	16 Oct 2019		Revised Allocations Scheme	Martin Oldfield m.oldfield@manchester.gov.uk
<p>The Manchester College property, Ashley Lane, Moston. 2019/05/21A</p> <p>Approval of Capital Expenditure for the acquisition of the property and future demolition.</p>	City Treasurer (Deputy Chief Executive)	Not before 21st Jun 2019		Checkpoint 4 Business Case	Nick Mason n.mason@manchester.gov.uk
<p>Velodrome. 2019/05/21E</p> <p>The approval of capital expenditure on the feasibility of essential priority works to ensure continuity of service delivery.</p>	City Treasurer (Deputy Chief Executive)	Not before 21st Jun 2019		Checkpoint 4 Business Case	Neil Fairlamb N.Fairlamb@manchester.gov.uk

<p>Strategic land and buildings acquisition 2019/06/03B</p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 3rd Jul 2019</p>		<p>Checkpoint 4 Business Case & Briefing Note</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
<p>Strategic land and buildings acquisition 2019/06/03C</p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2020</p>		<p>Checkpoint 4 Business Case & Briefing Note</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
<p>Early Years & Education System (EYES) Implementation</p> <p>The approval of capital and revenue expenditure for the implementation of the Liquidlogic EYES module and migration of data from the current system (ONE provided by Capita) to EYES</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Jul 2019</p>		<p>Checkpoint 4 business case</p>	<p>Ross Milhench r.milhench@manchester.gov.uk</p>

<p>To adopt a revised and updated Ethical Procurement Policy - 2019/06/19B</p> <p>To incorporate into the Council's Ethical Procurement Policy the Unite Ethical Employment Standards in the Voluntary and Community Sector</p>	Executive	24 Jul 2019		<p>Draft of the proposed revised Ethical Procurement Policy</p> <p>Copy of the Ethical Employment Standards in the Voluntary and Community Sector</p>	<p>Peter Schofield peter.schofield@manchester.gov.uk</p>
Highways					
<p>Airport Car Park Investment 2018/12/14B</p> <p>The approval of capital spend for the purpose of an investment into further development at the Airport.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Jan 2019		Business Case	<p>Carol Culley, City Treasurer (Deputy Chief Executive) carol.culley@manchester.gov.uk</p>
<p>TC207 - Collection, disposal and recycling of street cleansing and bulky waste. 2019/03/01B</p> <p>To seek approval to award a Contract to 1 supplier who</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Jul 2019		Confidential Contract Report with recommendation	<p>Stephen Polese s.polese@manchester.gov.uk</p>

can collect, dispose and recycle Waste products.					
<p>A6 Stockport Road 2019/03/01K</p> <p>The approval of capital expenditure to provide additional lane width to the A6 Stockport Road and a cycle bus stop bypass.</p>	City Treasurer (Deputy Chief Executive)	Not before 29th Mar 2019		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
<p>Road Lining and Associated Works 2019/04/29B</p> <p>To seek approval to award a Framework to 2 suppliers Road Lining and associated repair works for the Highways Directorate.</p>	City Treasurer (Deputy Chief Executive)	Not before 29th May 2019		Confidential Contract Report with recommendation	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
<p>Q20359 Manchester/Salford Inner Ring Road Improvement Works - Junction E and F 2019/05/16A</p> <p>The contract is required to complete the works on the Manchester Salford Inner Relief Route Improvement project. Specifically it relates to Junction E and F.</p>	City Treasurer (Deputy Chief Executive)	Not before 16th Jun 2019		Report and Recommendation	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk

<p>Manchester School Road Safety Measures. 2019/05/21B</p> <p>The approval of capital expenditure on the delivery of a safe pedestrian infrastructure and associated works to improve crossing facilities adjacent to schools in Manchester.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 21st Jun 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk</p>
<p>Highways Investment Programme Drainage Repairs 2019/05/23A</p> <p>The approval of capital expenditure for the purpose of Highways Investment Programme Drainage Repairs.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 23rd Jun 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk</p>
<p>Highways Investment Programme Patching Repairs. 2019/05/23B</p> <p>The approval of capital expenditure for the purpose of Highways Investment Programme Patching Repairs.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 23rd Jun 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk</p>

<p>Hyde Road A57 Pinch Point Widening 0 2019/06/19A</p> <p>The approval of capital expenditure for the purpose of removing a pinch point in traffic flow on Hyde Road. The width of the carriageway will increase to accommodate two lanes of traffic.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 19th Jul 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk</p>
<p>Hyde Road Improvement Works - TC1029 - 2019/06/26</p> <p>To appoint a contractor for the Hyde Road Widening Scheme.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 2nd Sep 2019</p>		<p>Report and Recommendation</p>	<p>Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk</p>
<p>Children and Families</p>					
<p>Extra Care - Russell Road LGBT Project 2019/03/01H</p> <p>The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Sheen s.sheen@manchester.gov.uk</p>

<p>Extra Care - Millwright Street Project 2018/03/011</p> <p>The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Sheen s.sheen@manchester.gov.uk</p>
<p>Framework for the Provision of Social Needs Transport 2019/04/12A</p> <p>TC626 – Framework for the Provision of Social Needs Transport incorporating Home to School (SEN) Transport and Older Persons & Learning Disabled Passenger Transport.</p> <p>To appoint a number of suppliers to provide Social Needs Transport.</p>	<p>City Treasurer (Deputy Chief Executive), Deputy Chief Executive</p>	<p>Not before 12th May 2019</p>		<p>Report and Recommendation</p>	<p>Samantha Wilson samantha.wilson@manchester.gov.uk</p>
<p>Leaving Care Service - Seymour Road. 2019/05/21C</p> <p>The approval of capital expenditure on the conversion of the former</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 21st Jun 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Paul Marshall, Strategic Director - Children and Education Services p.marshall1@manchester.gov.uk</p>

children's centre on Seymour Rd into a new base for the Leaving Care Service.					
Education and Skills					
Q20347 Consultant for EYES data Migration. 2019/04/25A Contract is to support Manchester City Council with the migration of their Education Management System away from Capita One towards the Liquidlogic EYES solution.	City Treasurer (Deputy Chief Executive)	Not before 1st Jun 2019		Report and Recommendation	John Nickson j.nickson@manchester.gov.uk

Decisions that were taken before the publication of this report are marked * (none)

3. Resources and Governance Scrutiny Committee - Work Programme – July 2019

**Tuesday 16 July 2019, 10.00am **PLEASE NOTE NEW DATE AND TIME OF THE MEETING
(Report deadline Friday 7 July 2019)**

Theme – Revenue Programme

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Revenue Budget Monitoring	To receive a report on the Council's Revenue Outturn position as of July 2019.	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley Janice Gotts	
In year budget position and delivery of savings and investment proposals	To receive a report that provides an update on the in year budget position and delivery of savings and forthcoming investment proposals	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley Janice Gotts	
Income generation	To receive a report on income generating activities within the Council with a focus on what the Council proactively does to generate income, what more could be done in the future and what other models exist (eg municipal socialism)	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley Janice Gotts	
Delivering the Our Manchester Strategy	This report provides an overview of work undertaken and progress towards the delivery of the Council's priorities	Cllr Ollerhead (Exec Member for	Cllr Ollerhead	

	as set out in the Our Manchester Strategy for those areas within the portfolio of the Executive Member for Finance and Human Resources	Finance and HR)		
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	

Tuesday 3 September 2019, 10.00am **PLEASE NOTE NEW DATE AND TIME OF THE MEETING (Report deadline Thursday 22 August 2019) ** DUE TO AUGUST BANK HOLIDAY

Theme – The Council's Revenue and Benefits service (including the impact of homelessness)

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Revenue and Benefits Annual Report	To receive the annual performance report of the Council's Revenue and Benefits service and to include a review of the impact of CTSS, Welfare Reform and Universal Credit.	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley Julie Price	
The financial impact of homelessness on the Council - update	To receive a report that provides an update on the financial impact the city's homelessness crisis is having on the Council's finances and its ability to provide appropriate financial support to those affected.	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley Julie Price	

		Cllr S Murphy (Deputy Leader)		
The Council's spend on its Domestic Violence service provision	<p>To receive a report that provides information on:-</p> <ul style="list-style-type: none"> • the Council's current spend for the provision of a Domestic Violence support service; • the level of spend that would be required to deliver a world class service; • a review of the procurement process for these services; and • a review as to whether these services are resourced appropriately and are providing value for money. 	Cllr Ollerhead (Exec Member for Finance and HR) Cllr S Murphy (Deputy Leader)	Carol Culley Fiona Ledden	Invite Cllr Hacking – Chair of C&E Scrutiny
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	

**Tuesday 8 October 2019, 10.00am **PLEASE NOTE NEW DATE AND TIME OF THE MEETING
(Report deadline Friday 27 September 2019)**

Theme – The Council’s ICT Strategy, Corporate Core Transformation Programme and Management of staff performance/misconduct

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
The Council’s IT strategy and service resilience	To receive a report on the proposed reshaping of Council’s Information and Data strategy and to include an update on the resilience of the Council’s IT service provision.	Cllr Ollerhead (Exec Member for Finance and HR)	Ian Grant	
Corporate Core Transformation Programme update	To receive an update on the progress of the Council’s Corporate Core Transformation programme.	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley	
Management of staff performance and misconduct update	To receive an update on how the Council manages staff performance and underperformance, and the steps that are taken to address misconduct by staff. This report will include data on staff suspensions.	Cllr Ollerhead (Exec Member for Finance and HR)	Helen Grantham	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee’s work programme and any items for information.		Mike Williamson	

**Tuesday 5 November 2019, 10.00am **PLEASE NOTE NEW DATE AND TIME OF THE MEETING
(Report deadline Friday 25 October 2019)**

Theme – Property and Asset Management

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Corporate Property Annual Report	<p>To receive the Corporate Property Annual Report, which is to include:-</p> <ul style="list-style-type: none"> • Scrutiny of the Council’s Asset Management strategy (whole life cycle cost and maintenance including public real) • Governance of land transfers and Community Asset Transfers 	Cllr Ollerhead (Exec Member for Finance and HR)	Eddie Smith Richard Munns	
Section 106 and the Councils associated financial obligations - update	<p>To receive a report that provides an update on:-</p> <ul style="list-style-type: none"> • The governance arrangements in the delivery of S106 agreements; • Progress made following the Council motion passed in March 2018 on Transparent Viability Assessments; • Practical examples of the delivery and spend of S106 funding • The structure of consultation with Ward Councillors; • Consideration of the use of CIL within the City Centre 	Cllr N Murphy (Deputy Leader)	Eddie Smith Julie Roscoe	

The Factory Project – update	To receive an update on the progress of The Factory project against the agreed costs	Councillor Leese (Leader)	Eddie Smith Jared Allen	Committee to undertake a site visit to the site prior to the meeting
Progress of spend against the Northern Gateway and Eastern Gateway programmes	To receive a report on the progress of spend against the Northern Gateway and Eastern Gateway programmes	Councillor Leese (Leader) Cllr Ollerhead (Exec Member for Finance and HR)	Eddie Smith Carol Culley	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee’s work programme and any items for information.		Mike Williamson	

Items to be Scheduled (Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings)				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Council Communications themed meeting	To include:- <ul style="list-style-type: none"> • Review of the Council's communications plan for 2019/20; • Review of the Council's Christmas 2019 Communications plan; • The Council's approach to consultation with Manchester residents; • The Council's approach to consultation with Manchester residents on its budget process for 2020 and beyond; and • Update on how successful the Council has been communicating with staff on the requirements of GDPR. 	Councillor Nigel Murphy (Deputy Leader) Cllr Ollerhead (Exec Member for Finance and HR)	Jen Green Fiona Ledden Carol Culley Janice Gotts Kate Waterhouse	Date to be confirmed Potentially December 2019
HR Workforce themed meeting	To include:- <ul style="list-style-type: none"> • Scrutiny of equalities within the workforce; • BHeard survey 2018 results and outcomes; and • Case and performance management (including the management of staff suspension) 	Cllr Ollerhead (Exec Member for Finance and HR)	Helen Grantham	Date to be confirmed Potentially February 2020

The Council's Budget and Business Planning Process for 2020/21 and beyond	<p>To include:-</p> <ul style="list-style-type: none"> • An update on national process (Spending Review, Autumn Statement and Finance Settlement, Fairer Funding and Business Rates Reform); • Lobbying work carried out by the council; • Review of business plans/proposals under the committee's remit, • The Council Tax and Business Rates key decision reports; and • The equalities impact of council budget decisions. 	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley Janice Gotts	Date to be confirmed
State of the City 2019	To receive the State of the City report 2019	Cllr Leese (Leader)	TBC	Date to be confirmed
GMCA Governance and Public Sector Reform	To receive an update on what is being delivered for the City through these arrangements	Cllr Leese (Leader)	TBC	Date to be confirmed